

INSTRUCTIONS:

Final reports must be submitted by principal applicants who have been awarded a BSAC grant.

1. Please type directly onto this form & attach all additional pages
2. Please submit **ONE document in Word or PDF format**
3. Reports should be sent via email to: grants@bsac.org.uk

Any completed report(s) relating to this grant and already submitted to your Institute can be included when submitting this completed form to BSAC.

PROJECT DETAILS:

BSAC GRANT REFERENCE ID:

TITLE OF PROJECT:

NAME OF LEAD APPLICANT:

REPORTS SHOULD INCLUDE THE FOLLOWING INFORMATION BASED ON YOUR PROJECT:

- A summary of the project aims and objectives
 - broad findings or conclusions (maximum 2x A4 pages)
- Publications arising from the project
 - a list of any publications arising from the research carried out
 - include details of any articles which have been accepted, or are planned for publication within the next 24 months as a result of this award (please provide any definite or provisional publication dates)
- Other outputs arising from the project
 - give details of any other way in which the results of the research has been or will be disseminated i.e. oral and / or poster presentations at conferences
 - give details if the research has led to any additional funding from alternative funding bodies, or if you plan to seek additional funding in the future as a result of BSAC funding received (please provide details of the funding scheme / organisation etc.)
 - give details if any new research tools or methods have been developed, or if you plan to develop any new research tools or methods in the future as a result of BSAC funding received (please provide details of the tool / method with a brief description about this)
 - give details if any commercialisation of IP arising is anticipated, either now or in the future as a result of BSAC funding received
- A brief evaluation of the strengths and weakness of the research undertaken
- A summary of the actual costs compared to the estimated expenditure in your submitted grant application
- Any remaining funds in hand must either be returned to the Society immediately or if you wish to continue to draw on these funds for a limited period after the end of the award you should write with details of when and how the money will be used. NOTE: the BSAC no cost extension applies